



Rizzetta & Company

New River Community Development District

Board of Supervisors' Special Meeting May 18, 2020

**District Office:
5844 Old Pasco Road, Suite 100
Pasco, Florida 33544
813.994.1001**

www.newrivercdd.com

**NEW RIVER CDD
COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Ross Halle	Chairman
	Vacant	Vice Chairman
	Stephanie Lerret	Assistant Secretary
	Marybel Defillo	Assistant Secretary
	Vacant	Assistant Secretary
District Manager	Matt Huber	Rizzetta & Company, Inc.
District Counsel	Vivek Babbar	Straley Robin & Vericker
District Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

NEW RIVER COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 5844 OLD PASCO ROAD • SUITE 100 • WESLEY CHAPEL, FL 33544

May 11, 2020

Board of Supervisors
New River
Community Development District

REVISED FINAL AGENDA

Dear Board Members,

The New River Community Development District Special meeting of the Board of Supervisors will be held on **Monday, May 18, 2020 at 10:30 a.m.**, (immediately following Avalon Park West Special Meeting) to be conducted by means of communications media technology telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020 and March 20, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes. The following is the final agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Administration of Oath of Office to Newly Appointed Supervisor.....Tab 1
 - B.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on February 17, 2020..... Tab 2
 - C.** Consideration of Operation & Maintenance Expenditures for January through April 2020..... Tab 3
- 4. BUSINESS ITEMS**
 - A.** Consideration of Resolution 2020-09; Re-designation of Secretary..... Tab 4
 - B.** Consideration of Resolution 2020-10; Authorization of Signatories..... Tab 5
 - C.** Discussion Regarding Re-opening Clubhouse..... Tab 6
 - D.** Consideration of Amenity Interlocal Agreement..... Tab 7
 - E.** Discussion of Proposed Budget
- 5. STAFF REPORTS**
 - A.** District Counsel
 - B.** District Engineer
 - C.** Amenity Manager
 - D.** District Manager
 1. Announcement of Number of Registered Voters..... Tab 8
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact us at (813) 933-5571.

Sincerely,
Matthew Huber
Matthew Huber
District Manager

Tab 1

**NEW RIVER COMMUNITY
DEVELOPMENT DISTRICT
BOARD OF SUPERVISOR
OATH OF OFFICE**

I, _____, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF NEW RIVER COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE STATE OF FLORIDA.

Board Supervisor Signature

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA
COUNTY OF PASCO

On this 18th day of May, 2020, before me, personally appeared and is known to me to be the person described herein and who took the aforementioned oath as a Board Member of the Board of Supervisors of New River Community Development District and acknowledged to and before me that they took said oath for the purposes therein expressed.

WITNESS my hand and official seal the date aforesaid.

Notary Public
STATE OF FLORIDA

My commission expires on:

Tab 2

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

NEW RIVER COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the New River Community Development District was held on **Monday, February 17, 2020 at 10:41 a.m.** at the New River Amenity Center, 5227 Autumn Ridge Drive, Wesley Chapel, FL 33545.

Present and constituting a quorum:

Ross Halle	Board Supervisor, Chairman
Eric Marks	Board Supervisor, Vice Chairman
Stephanie Lerret	Board Supervisor, Assistant Secretary
Marybel Defillo	Board Supervisor, Assistant Secretary

Also Present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
Angel Montagna	Regional Manager, Rizzetta & Company, Inc.
Vivek Babbar	District Counsel, Straley, Robin, Vericker
Rick Sandman	Amenities Manager, Rizzetta & Company, Inc.
Patrick Allen	Amenities Management, Rizzetta & Company, Inc.
Greg Gruhl	Amenity Svcs Manager, Rizzetta & Company, Inc
Marielle Fernandez	Board of Supervisors Candidate

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the regular meeting of New River Community Development District to order.

SECOND ORDER OF BUSINESS

Audience Comments

No audience.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting on
January 6, 2020**

On a Motion by Vice Chairman Marks, seconded by Assistant Secretary Defillo, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Meeting held on January 6, 2020 for New River Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of the Operation and
Maintenance Expenditures for
November and December 2019**

Mr. Huber presented the Operation and Maintenance Expenditures for November 2019 (\$18,035.68) and December 2019 (67,833.29) to the Board of Supervisors, and they were approved as presented.

On a Motion by Assistant Secretary Defillo, seconded by Chairman. Halle, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for November 2019 (\$18,035.68) and December 2019 (67,833.29) for New River Community Development District.

FIFTH ORDER OF BUSINESS

Resignation of Eric Marks, Vice Chairman

On a Motion by Chairman Defillo, seconded by Vice Chairman Lerret, with all in favor, the Board of Supervisors accepted the resignation of Vice Chairman Eric Marks from the Board of Supervisors for New River Community Development District.

SIXTH ORDER OF BUSINESS

**Appointment of Replacement
Supervisor Marielle Fernandez**

On a Motion by Assistant Secretary Defillo, seconded by Chairman Halle, with all in favor, the Board of Supervisors appointed Marielle Fernandez to the Board of Supervisors for New River Community Development District.

SEVENTH ORDER OF BUSINESS

**Discussion of Request for Ongoing
Clubhouse Use**

Discussions were had regarding holding a Bunko game, with no objections or action taken by the Board of Supervisors.

EIGHTH ORDER OF BUSINESS

Discussion of Reserve Study Proposal

On a Motion by Assistant Secretary Defillo, seconded by Assistant Secretary Lerret, with all in favor, the Board of Supervisors approved the Reserve Study Proposal for the Board of Supervisors for New River Community Development District.

NINTH ORDER OR BUSINESS

Staff Reports

A. District Counsel

No report

B. District Engineer

No report

C. District Manager

Mr. Huber reminded the Board that the next meeting will be held on April 20, 2020 at 6:00 p.m.

TENTH ORDER OF BUSINESS

Supervisor Requests

Chairman Halle brought forth discussions regarding the completion of landscape inspections and the engagement of field operations services. He also requested that the landscape maintenance be physically reviewed every 2 weeks.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Assistant Secretary Defillo seconded by Assistant Secretary Lerret, with all in favor, the Board of Supervisors adjourned the meeting at 11:44 a.m. for New River Community Development District.

Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 3

New River Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures January 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2020 through January 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$52,737.40**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

New River Community Development District
Paid Operation & Maintenance Expenditures
January 1, 2020 Through January 31, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
All Done Services, Inc.	001468	202	Clubhouse Cleaning Services 12/19	\$ 250.00
DCSI, Inc.	001463	26270	Access Card Services 10/19	\$ 378.00
DCSI, Inc.	001463	26390	Access Card Services 11/19	\$ 378.00
DCSI, Inc.	001463	26511	Access Card Services 12/19	\$ 378.00
DCSI, Inc.	001469	26562	Access Cards (50) 12/19	\$ 249.50
Frontier Communications of Florida	001488	239-000-6162-102210-5 01/20	Fios Internet 01/20	\$ 170.98
Frontier Communications of Florida	001464	239-000-6162-102210-5 12/19	Fios Internet 12/19	\$ 170.98
Jayman Enterprises, LLC	001478	1010	Dog Waste Station Services 12/19	\$ 967.50
Jerry Richardson	001466	1301	Monthly Hog Removal Services 12/19	\$ 1,400.00
Jerry Richardson	001485	1316	Monthly Hog Removal Services 01/20	\$ 1,400.00
Kenneth W. Johnson	001472	106982	Computer Repairs & Maintenance 12/19	\$ 709.00
Landscape Maintenance Professionals, Inc.	001470	149074	Irrigation Repairs 12/19	\$ 289.38
Landscape Maintenance Professionals, Inc.	001470	149159	Irrigation Repairs 12/19	\$ 14.17
Landscape Maintenance Professionals, Inc.	001470	149160	Irrigation Repairs 12/19	\$ 88.44

New River Community Development District
Paid Operation & Maintenance Expenditures
January 1, 2020 Through January 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Landscape Maintenance Professionals, Inc.	001470	149488	Install Summer Annuals 12/19	\$ 1,580.00
Pasco County Utilities Services Branch	001489	Pasco Summary 12/19	Pasco Water Summary 12/19	\$ 1,063.06
Rizzetta & Company, Inc.	001473	INV0000045830	District Management Fees 01/20	\$ 3,065.84
Rizzetta & Company, Inc.	001482	INV0000046389	Annual Dissemination Services FY19/20	\$ 5,000.00
Rizzetta Amenity Services, Inc.	001465	INV00000000006932	Out of Pocket Expenses 11/19	\$ 137.19
Rizzetta Amenity Services, Inc.	001465	INV00000000006961	Amenity Management Services 12/19	\$ 3,128.38
Rizzetta Amenity Services, Inc.	001474	INV00000000006992	Amenity Management Services 12/19	\$ 2,146.62
Rizzetta Amenity Services, Inc.	001479	INV00000000007023	Amenity Management Services 01/20	\$ 3,135.33
Rizzetta Amenity Services, Inc.	001483	INV00000000007050	Out of Pocket Expenses 12/19	\$ 59.18
Rizzetta Amenity Services, Inc.	001490	INV00000000007078	Amenity Management Services 01/20	\$ 2,177.24
Rizzetta Technology Services	001484	INV0000005372	Website Hosting Services 01/20	\$ 100.00
Site Masters of Florida, LLC	001480	010820-1	Repair Culvert - Bilmar Rd. 01/20	\$ 3,000.00
Straley Robin Vericker	001475	17855	General Legal Services 11/19	\$ 1,125.00
The Pampering Plumber	001471	22087-71037	Repair Pipe Damaged by Roots 12/19	\$ 1,624.00

New River Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2020 Through January 31, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Times Publishing Company	001467	0000039118 12/06/19	Legal Advertising Account #183376 12/19	\$ 102.40
Times Publishing Company	001476	0000042558 12/13/19	Legal Advertising Account #183376 12/19	\$ 1,714.00
Times Publishing Company	001476	0000042558 12/20/19	Legal Advertising Account #183376 12/19	\$ 1,710.00
Times Publishing Company	001476	0000046488 12/20/19	Legal Advertising Account #183376 12/19	\$ 150.40
U.S. Bank	001477	5589575	Trustee Fees Series 2010 A-2/B-2 11/01/19-10/31/20	\$ 5,708.32
Wildlands Conservation, Inc.	001486	2064	Annual Conservation Easement Report 12/19	\$ 5,500.00
Withlacoochee River Electric Company	001487	Summary Electric 12/19	Summary Electric 12/19	<u>\$ 3,666.49</u>
Report Total				<u>\$ 52,737.40</u>

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New River Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures February 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2020 through February 29, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$67,991.91**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

New River Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2020 Through February 29, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
All Done Services, Inc.	001498	203	Clubhouse Cleaning Services 01/20	\$ 250.00
Fieldstone Landscape Services	001506	3761	Monthly Landscape Maintenance 02/20	\$ 11,164.99
Frontier Communications of Florida	001502	239-000-6162-102210-5 02/20	Fios Internet 02/20	\$ 170.98
Innersync Studio, LTD.	001491	17904	Annual Website Services/ADA Compliance 10/19	\$ 1,537.50
Jayman Enterprises, LLC	001499	1036	Dog Waste Station Services 01/20	\$ 967.50
Lake & Wetland Management	001492	7455	Aquatic Lake Maintenance & Pest Control 01/20	\$ 1,140.00
Lake & Wetland Management	001507	7590-WC	Aquatic Lake Maintenance & Pest Control 02/20	\$ 1,140.00
Landscape Maintenance Professionals, Inc.	001493	148303	Irrigation Repairs 11/19	\$ 363.02
Landscape Maintenance Professionals, Inc.	001508	149158	Irrigation Repairs 12/19	\$ 181.37
Landscape Maintenance Professionals, Inc.	001493	149299	Monthly Landscape Maintenance 01/20	\$ 15,075.00
Landscape Maintenance Professionals, Inc.	001493	149541	Irrigation Repairs 12/19	\$ 322.35
Landscape Maintenance Professionals, Inc.	001493	149542	Irrigation Repairs 12/19	\$ 296.24
Landscape Maintenance Professionals, Inc.	001508	150045	Install Drains, Sod & Regrade 02/20	\$ 6,130.00
Landscape Maintenance Professionals, Inc.	001508	150103	Irrigation Repairs 01/20	\$ 452.09

New River Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2020 Through February 29, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
New River CDD	CD025	CD025	Debit Card Replenishment	\$ 194.07
Nick's Pressure Cleaning Services	001503	13458	Pressure Wash Monuments, Sidewalks, Playground 02/20	\$ 13,040.00
Pasco County Utilities Services Branch	001509	13095486	5424 Little Stream Lane 01/20	\$ 13.60
Pasco County Utilities Services Branch	001509	13095487	5107 Turtle Bay Dr. 01/20	\$ 121.72
Rizzetta & Company, Inc.	001494	INV0000046499	District Management Fees 02/20	\$ 3,065.84
Rizzetta Amenity Services, Inc.	001500	INV00000000007109	Amenity Management Services 02/20	\$ 3,077.24
Rizzetta Amenity Services, Inc.	001504	INV00000000007137	Out of Pocket Expenses 01/20	\$ 62.24
Rizzetta Technology Services	001495	INV0000005474	Website Hosting Services 02/20	\$ 100.00
Stantec Consulting Services, Inc.	001510	1618349	Engineering Services 01/20	\$ 1,127.33
Straley Robin Vericker	001496	17883	General Legal Services 12/19	\$ 2,689.72
Suncoast Pool Service	001497	5903	Pool Maintenance 01/20	\$ 850.00
Suncoast Pool Service	001511	5978	Pool Maintenance 02/20	\$ 850.00
Times Publishing Company	001501	0000052109 01/23/20	Legal Advertising Account #183376 01/20	\$ 102.40
Withlacoochee River Electric Company	001505	Summary Electric 01/20	Summary Electric 01/20	\$ 3,506.71
Report Total				<u>\$ 67,991.91</u>

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New River Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures March 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2020 through March 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$41,291.91**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

New River Community Development District
Paid Operation & Maintenance Expenditures
 March 1, 2020 Through March 31, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
All Done Services, Inc.	001517	204	Clubhouse Cleaning Services 02/20	\$ 250.00
DCSI, Inc.	001521	26637	Access Card Services 01/20	\$ 378.00
DCSI, Inc.	001521	26754	Access Card Services 02/20	\$ 378.00
DCSI, Inc.	001521	26873	Access Card Services 03/20	\$ 378.00
Fieldstone Landscape Services	001524	4180	Monthly Landscape Maintenance 03/20	\$ 11,164.99
Florida Reserve Study and Appraisal, Inc.	001525	03162020	Reserve Study 03/20	\$ 3,800.00
Jayman Enterprises, LLC	001518	1060	Dog Waste Station Services 02/20	\$ 967.50
Lake & Wetland Management West Coast Inc.	001526	7688	Aquatic Lake Maintenance & Pest Control 03/20	\$ 1,140.00
Landscape Maintenance Professionals, Inc.	001519	149696	Irrigation Repairs 01/20	\$ 155.25
Landscape Maintenance Professionals, Inc.	001519	149740	Irrigation Repairs 01/20	\$ 434.76
Landscape Maintenance Professionals, Inc.	001519	149904	Landscape Maintenance Prorated 02/20	\$ 4,673.25
Mike Fasano, Pasco County Tax Collector	001523	12-26-20-0000-00400-0100 2019	2019 Real Estate Tax	\$ 202.72
Mike Fasano, Pasco County Tax Collector	001523	13-26-20-0000-00200-0070 2019	2019 Real Estate Tax	\$ 35.88
Mike Fasano, Pasco County Tax Collector	001523	13-26-20-0000-00200-0090 2019	2019 Real Estate Tax	\$ 71.78

New River Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2020 Through March 31, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Pasco County Utilities Services Branch	001512	Pasco Summary 01/20	Pasco Water Summary 01/20	\$ 1,170.30
Rizzetta & Company, Inc.	001513	INV0000047354	District Management Fees 03/20	\$ 3,065.84
Rizzetta Amenity Services, Inc.	001514	INV00000000007165	Amenity Management Services 02/20	\$ 2,172.03
Rizzetta Amenity Services, Inc.	001520	INV00000000007229	Amenity Management Services 03/20	\$ 3,055.74
Rizzetta Amenity Services, Inc.	001527	INV00000000007284	Out of Pocket Expenses 02/20	\$ 137.21
Rizzetta Amenity Services, Inc.	001527	INV00000000007313	Amenity Management Services 03/20	\$ 2,147.98
Rizzetta Technology Services	001515	INV0000005574	Website Hosting Services 03/20	\$ 100.00
Stantec Consulting Services, Inc.	001522	1629441	Engineering Services 02/20	\$ 795.50
Straley Robin Vericker	001516	18067	General Legal Services 02/20	\$ 192.50
Suncoast Pool Service	001528	6058	Pool Maintenance 03/20	\$ 850.00
Withlacoochee River Electric Company	001529	Summary Electric 02/20	Summary Electric 02/20	<u>\$ 3,574.68</u>
Report Total				<u>\$ 41,291.91</u>

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New River Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures April 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2020 through April 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$36,183.90**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

New River Community Development District
Paid Operation & Maintenance Expenditures
 April 1, 2020 Through April 30, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
All Done Services, Inc.	001534	205	Clubhouse Cleaning Services 03/20	\$ 250.00
DCSI, Inc.	001546	26987	Access Card Services 04/20	\$ 378.00
Extreme Concrete Cleaning, Inc.	001547	6113	Pressure Wash Pool Deck 04/20	\$ 950.00
Fieldstone Landscape Services	001548	4526	Monthly Landscape Maintenance 04/20	\$ 11,164.99
Fieldstone Landscape Services	001548	4669	Irrigation Inspection Repairs 02/20	\$ 1,427.85
Fieldstone Landscape Services	001548	4670	Irrigation Inspection Repairs 02/20	\$ 2,150.04
Frontier Communications of Florida	001530	239-000-6162-102210-5 03/20	Fios Internet 03/20	\$ 170.98
Frontier Communications of Florida	001549	239-000-6162-102210-5 04/20	Fios Internet 04/20	\$ 170.98
HomeTeam Pest Defense, Inc.	001535	68620136	Quarterly Pest Control Amenity Center 03/20	\$ 104.50
Jayman Enterprises, LLC	001536	1091	Waste Disposal - Mattress 03/20	\$ 85.00
Jayman Enterprises, LLC	001536	1092	Dog Waste Station Services 03/20	\$ 967.50
Jayman Enterprises, LLC	001540	1108	Clean & Pressure Wash Amenity Center 03/20	\$ 275.00
Lake & Wetland Management West Coast Inc.	001550	7802	Aquatic Lake Maintenance & Pest Control 04/20	\$ 1,140.00
Landscape Maintenance Professionals, Inc.	001537	149701	Irrigation Repairs Leak #1 01/20	\$ 295.02

New River Community Development District
Paid Operation & Maintenance Expenditures
 April 1, 2020 Through April 30, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	001537	149702	Irrigation Repairs Leak #2 01/20	\$ 295.02
Pasco County Utilities Services Branch	001531	Pasco Summary 02/20	Pasco Water Summary 02/20	\$ 1,501.65
Rizzetta & Company, Inc.	001532	INV0000048108	District Management Fees 04/20	\$ 3,065.84
Rizzetta Amenity Services, Inc.	001538	INV00000000007344	Amenity Management Services 04/20	\$ 3,043.46
Rizzetta Amenity Services, Inc.	001544	INV00000000007449	Amenity Management Services 04/20	\$ 2,143.46
Rizzetta Technology Services	001533	INV0000005674	Website Hosting Services 04/20	\$ 100.00
Stantec Consulting Services, Inc.	001541	1640693	Engineering Services 03/20	\$ 381.00
Stellar Electrical Services, LLC	001542	03252020001	Repair Gate at Clubhouse 04/20	\$ 220.00
Straley Robin Vericker	001539	18176	General Legal Services 03/20	\$ 1,320.00
Suncoast Pool Service	001551	6143	Pool Maintenance 04/20	\$ 850.00
The Hartford	001543	12838171 FY20/21	Utility Bond - Policy #21BSBFA7722 FY20/21	\$ 100.00
Withlacoochee River Electric Company	001545	Summary Electric 03/20	Summary Electric 03/20	<u>\$ 3,633.61</u>
Report Total				<u>\$ 36,183.90</u>

Tab 4

RESOLUTION 2020-09_

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NEW RIVER COMMUNITY DEVELOPMENT DISTRICT REDESIGNATING THE SECRETARY OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the New River Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Pasco County, Florida; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NEW RIVER COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Bob Schleifer is appointed Secretary

Section 2. This Resolution and any prior resolutions of the District shall be construed to the maximum extent possible to give full force and effect to the provisions of each resolution. All District resolutions or parts thereof in actual conflict with this Resolution are, to the extent of such conflict, superseded, and repealed.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 18th DAY OF MAY, 2020.

**NEW RIVER COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

ASSISTANT SECRETARY

Tab 5

RESOLUTION 2020-10

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NEW RIVER COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE AUTHORIZED SIGNATORIES FOR THE DISTRICT'S OPERATING BANK ACCOUNT(S) AND PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the New River Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes;

WHEREAS, the District’s Board of Supervisors (“**Board**”) has selected a depository as defined in Section 280.02, Florida Statutes, which meets all the requirements of Chapter 280 and has been designated by the State Treasurer as a qualified public depository; and

WHEREAS, the Board desires now to authorize signatories for the operating bank account(s).

NOW, THEREFORE BE IT RESOLVED BY THE BOARD:

1. **Authorized Signatories.** The Chairperson, Vice Chairperson, Secretary, Assistant Secretaries, Treasurer, and Assistant Treasurer are hereby designated as authorized signatories for the operating bank accounts of the District.
2. **Conflicts.** This Resolution and any prior resolutions of the District shall be construed to the maximum extent possible to give full force and effect to the provisions of each resolution. All District resolutions or parts thereof in actual conflict with this Resolution are, to the extent of such conflict, superseded, and repealed.
3. **Effective Date.** This Resolution shall take effect upon the passage and adoption by the Board.

PASSED AND ADOPTED ON MAY 18TH 2020.

Attest:

**New River
Community Development District**

Matthew Huber
Assistant Secretary

Ross Hale
Chair of the Board of Supervisors

Tab 6

Considerations for a Safe Phase I Reopening After the Coronavirus Shutdown

As the coronavirus (COVID-19) pandemic continues to have an unprecedented effect on daily life, many districts are looking forward to the future and a return to normalcy. On April 29th, 2020, the Florida Governor released Executive Order 20-112 for Phase I of the state's Safe. Smart. Step-by-Step plan for reopening beginning on May 4th. Even so, there will be a lot for public entities to consider before they reopen their doors.

To protect the public and staff alike, it's important for districts to do their due diligence before opening their operations and facilities back up to the public following the COVID-19 pandemic.

Determining How and When to Reopen

It will be essential for each district to make informed decisions about how to carefully move from a strict physical distancing phase (Phase I) to a staged reopening phase (Phase II) and to communicate that rationale clearly. The most critical component in communication around reopening is to ensure community engagement in both mitigation measures taken to prevent the spread of disease and plans for reopening. The following are some best practices to keep in mind:

- **Review guidance from state AND local governments**—The COVID-19 pandemic impacts states and the counties within in different ways. Just because a district is allowed to reopen in one county, does not automatically mean operations will be allowed to resume in all. As of April 29th, Palm Beach, Broward, and Miami-Dade counties will follow a stricter protocol than the re-open provisions

in Order 20-112 until a plan is developed in conjunction with local leadership. As such, it's critical to understand and review all relevant state and local orders to determine if and when your district is allowed to reopen.

- **Understand the risks**—A Phase I opening doesn't necessarily mean COVID-19 is no longer a threat to your community.

Conducting a Risk Assessment

Risk assessments should be integrated into the decisions around reopening. Safely reopening won't be as simple as unlocking the front door. Districts should perform a risk assessment to determine what steps must be taken and how these steps will be implemented. While the complexity of risk assessments will differ from district to district, they typically involve the following steps:

- **Identifying the hazards**—When it comes to COVID-19, districts need to think critically about their exposures, particularly if an infected person enters their facilities. When identifying hazards, it's a good idea to perform a walkthrough of the premises and consider high-risk areas (e.g., gathering rooms, fitness centers, playgrounds, recreational courts, and other areas where people may congregate).
- **Determining Risk Controls** —With a sense of what the threats to your district are, you can then consider ways to address them.

Reopening After the Coronavirus Shutdown

Risk Mitigation Considerations and Strategies

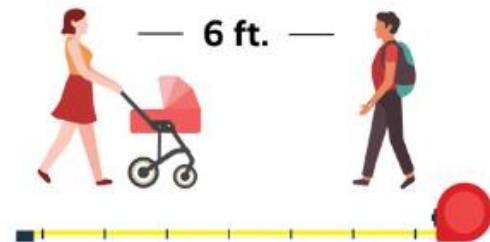
Once you conduct a risk assessment, you will need to act to control COVID-19 risks. Again, the risks and the corrective steps that districts take to address these risks will vary based on district amenities and operations.

In addition to the Phase 1 Reopening Plan provided to you, there are also key guidelines from subject matter experts including the Center for Disease Control and Prevention (CDC), Florida Department of Health, National Park and Recreation Association, and others that may be used to determine your controls moving forward. Below are considerations for common operations.

Clubhouses and Amenity Centers

- In accordance with the local, state and federal guidelines for a Phase I reopening, individuals should maximize physical distance from others. Social settings and events of more than 10 people, where appropriate distancing may not be practical, should be avoided.
- Face masks are recommended for face to face interactions where you can't social distance.
- Increase frequency of cleaning and sanitizing per CDC Environmental Cleaning and Disinfection guidance of all hard surfaces, and high contact areas such as door handles, light switches, handrails, appliances, faucets, water fountains, tables and chairs.
- If the facility includes a restaurant, café, or snack bar, indoor capacity should be limited to 25% per guidance provided in order 20-112. Outdoor seating is permissible with appropriate social distancing.
- Increase the cleaning and sanitation frequency of restrooms. Locker rooms and shower areas may require special attention and may not be conducive to social distancing, therefore, limitations on use or closure should be considered.
- Consider placing signage visible to residents and visitors to provide a reminder of social distancing

guidelines, hand washing, covering coughs, and other guidelines provided by the CDC, State, and Federal organizations. Examples accompany this document.



Swimming Pools, Pool Decks, and Water Recreation

- According to the CDC, proper operation, maintenance, and disinfection (with chlorine or bromine) of swimming pools *should* kill the virus that causes COVID-19. Proper disinfectant levels (1–10 parts per million free chlorine or 3–8 ppm bromine) and pH (7.2–8) are recommended.
- Although the transfer of COVID-19 is not likely through pool and spa water, the likelihood that the virus is passed from person to person through droplets still exists. Therefore, social distancing guidelines should be maintained.
- Consider a restriction to limit pool operation to 25% - 50% of the maximum bathing load. A pool deck occupancy limit of 25%-50% should also be considered. Larger pools with larger bathing loads may necessitate a higher level of staffing to ensure social distancing and more significant restrictions may be considered accordingly in Phase 1.
- Regularly sanitize all 'high touch' areas of the pool and pool deck such as ladders, gate latches, and hand rails.
- Swimmers and spa users who feel unwell should not use public facilities and under no circumstances spit or blow their noses in the water.

Reopening After the Coronavirus Shutdown

- Social distancing guidelines should also be maintained when in the pool, using splash pads, water features, spas, and other amenities. If social distancing is impractical in such spaces, reopening delays should be considered.

Fitness Centers – When Authorized to Reopen

- Currently, fitness centers are not included within Executive Order 20-112. Should Phase 1 be modified to include fitness centers, or in the case of a Phase 2 reopening, fitness centers should include social distancing and enhanced cleaning.
- Advise those who are not feeling well against visiting the fitness center for their own health and the health of others.
- Provide sanitizing wipes and encourage users to wipe down all equipment before and after use, including any benches, mats, free weights, cardio and strength machines, etc.
- To promote social distancing guidelines, consider placing signage on every other machine, or if it is safe to do so, unplug or switch off machines. Social distancing may be more challenging in the free weight area or areas where movement is more fluid.
- If fitness programs and classes are to resume, they conducted should also be in accordance with social distancing guidelines. Consider limiting class sizes if necessary.



Playgrounds

- Extra caution should be taken if playgrounds are to reopen. Adult supervision is critical to ensure that young children continue to maintain social distancing guidelines.
- The use of hand sanitizer should be used during playtime if possible.

Paths, Trails, Open Spaces

- Those enjoying passive use of paths, trails, and open spaces like athletic fields and dog parks should know what 6 feet looks like. It's the distance of a surfboard, long yoga mat, or adult bike.
- Users should share the trail and warn other users of their presence as they pass.



Recreational and Sports Courts

- All activities should be in line with social distancing measures, including when arriving and departing from recreational courts.
- Consider limiting competitive games, pick-up games, recreational programs, or organized sports. Allowing individual play for recreational courts can reduce the likelihood of the virus spreading.

Reopening After the Coronavirus Shutdown

Sources and More Information

- [Florida Community Mitigation Strategies](#) - CDC's recommendations for implementation of mitigation strategies for Florida, based on current situation with COVID-19 transmission.
- [Cleaning and Disinfection for Community Facilities](#) – The CDC's interim recommendations for cleaning and disinfecting community facilities.
- [Resources for Parks and Recreational Facilities](#) – CDC's guidance for those managing parks and areas that include recreational facilities.
- [National Park and Recreation Association Statement on Safe Use of Parks](#) – Guidance from the NRPA on how to safely enjoy parks, trails, and open spaces that are open.
- [US Tennis Association Recommendations](#) – Guidance from the USTA on playing tennis safely including information for facility managers.
- [International Health, Racquet, & Sportsclub Association Coronavirus Page](#) – The IHRSA as published guidance on the safe use of pools, spas, fitness centers, saunas, and other recreational areas.
- [Public Health Principles for a Phased Reopening During COVID-19](#) – This guide by Johns Hopkins University builds on the federal guidance for a phased reopening and includes several considerations and additional information for governments to consider as they reopen.
- [Florida Department of Health on Public Pools and COVID-19](#) – The Florida Department of Health's information page on public swimming pools and the Coronavirus.

Your FIA Risk Services Team



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**RISK
INSIGHTS** Special Districts

Tab 7

Amenity Center Interlocal Agreement

This Amenity Center Interlocal Agreement (this “**Agreement**”) is made and entered into this ____ day of _____, 2018, by and between the New River Community Development District, a special purpose local government created pursuant to Chapter 190, Florida Statutes (“**New River**”) and the Avalon Park West Community Development District, a special purpose local government created pursuant to Chapter 190, Florida Statutes (“**Avalon Park West**”). New River and Avalon Park West shall be referred to collectively as “**Districts**”.

Background Information:

The residential communities within both Districts are being developed to offer a range of public recreational facilities for the residents of the Districts. The Districts have been granted the power to operate public facilities, parks, and recreational facilities for residents of the Districts and the general public pursuant to Chapter 190, Florida Statutes, and their respective enabling ordinances. Avalon Park West is constructing an Amenity Center (as defined below), whose primary purpose is to benefit all of the residents within the Districts. Avalon Park West’s interest in the Amenity Center property is subject to the Declaration of Easement and Right to Access and Use an Amenity Center attached hereto as **Exhibit A** (the “**Easement**”). It is in the best interest of the Districts to share the costs associated with the operation and maintenance of the Amenity Center as described in this Agreement.

NOW, THEREFORE, based upon good and valuable consideration and mutual covenants of the parties hereinafter recited, it is agreed as follows:

1. **Background Information**. The Background Information stated above is true and correct and by this reference is incorporated into and forms a material part of this Agreement.
2. **Authority to Enter into this Agreement**. The execution of this Agreement has been duly authorized by the Board of Supervisors of the Districts, each party has complied with all applicable requirements of law, and each party has full power and authority to comply with the terms and provisions of this instrument.
3. **Definitions**.
 - a. “**Amenity Center**” shall mean the recreational facility and associated infrastructure as currently contemplated, plans of which are on file with the Districts, that are to be owned and/or operated by Avalon Park West and shall include, but not be limited to, the clubhouse, the swimming pool, the parking lot, landscaping, and hardscaping.
 - b. “**District Policies**” shall mean the duly adopted policies, rules and/or

regulations of Avalon Park West which are applicable to the use of the Amenity Center as such policies, rules, and/or regulations may be amended from time to time. The District Policies may be amended from time to time, without the need for re-execution of this Agreement, in the event of any changes to District Policies by Avalon Park West. As long as this Agreement is in effect, Avalon Park West shall not adopt any District Policies pertaining to the Amenity Center that treat residents of New River differently from residents of Avalon Park West.

4. **License to Use Amenity Center.** Avalon Park West hereby grants to New River and its residents, the non-exclusive right to use the Amenity Center in accordance with District Policies.
5. **Recreation Fee.** After the Amenity Center is completed, as certified by Avalon Park West's engineer, New River shall pay a non-refundable annual recreation fee of \$_____ to Avalon Park West by February 1 of each year. The non-refundable annual recreation fee shall be determined by Avalon Park West, in its sole discretion, and may be adjusted from year to year with at least 60 days' written notice to New River. If the fee is adjusted then the parties shall enter into an amendment of this Agreement to reflect the new annual recreation fee. In consideration of the rights granted hereunder, no non-resident user fees shall be charged by Avalon Park West to residents of New River.
6. **Maintenance of Amenity Center.** Avalon Park West shall be responsible for the operation and maintenance of the Amenity Center.
7. **Term.** This Interlocal Agreement shall continue in full force and effect in perpetuity unless terminated, unilaterally or mutually, in accordance with the provisions herein.
8. **Termination.** The Districts may mutually terminate this Agreement at any time or either party may elect to unilaterally terminate this Agreement by providing a written notice of termination to the other party no later than March 1 of each year, upon which event the termination shall become effective on March 1 of the following year. In the event this Agreement is terminated, Avalon Park West shall permit each household of New River to enjoy the Amenity Center for one year periods at a time, subject to policies governing the use of the Amenity Center, at any time after the household has paid for their pro-rata share of that year's annual recreation fee pursuant to the Easement.
9. **Notices.** All notices, requests, consents, and other communications shall be in writing and shall be emailed or mailed by First Class Mail, postage prepaid, or overnight delivery service, to the address listed on file. Avalon Park West shall notify New River of any proposed changes to the District Policies.
10. **No Violation of District Bond Covenants.** Nothing contained in this Agreement

shall operate to violate any of the Districts' covenants set forth in any document related to the Districts' issuance of tax-exempt bonds. In the event any or all of the obligations contained in this Agreement would constitute a violation of a District's bond covenants, trust indenture or other bond documents, as may be supplemented from time to time, such obligations shall be null and void. In such event, each District shall have the unilateral right to immediately cancel this Agreement.

- 11. Relationship.** The parties to this Agreement are not partners, joint ventures', employees or agents of the other party, and no one party shall have the authority to bind the other party.
- 12. Public Records.** The Districts understand and acknowledge that all documents of any kind relating to this Agreement may be subject to Chapter 119, Florida Statutes, Florida's Public Records law, and shall be treated as such by the Districts in accordance with Florida law. As such, the Districts shall comply with any applicable laws regarding public records, including but not limited to the provisions of Section 119.0701, Florida Statutes, the terms of which are incorporated herein.
- 13. Insurance.** Avalon Park West shall carry Commercial General Liability Insurance covering Avalon Park West's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single limit bodily injury and property damage liability.
- 14. Limitations on Governmental Liability.** Nothing in this Agreement shall be deemed as a waiver of sovereign immunity or limits of liability of the Districts beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, Florida Statutes or other similar statute, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
- 15. Governmental Disputes.** Any disputes between New River and Avalon Park West with respect to the budget for the operations and maintenance of the Amenity Center or other provisions of this Agreement shall be resolved in accordance with the Florida Governmental Conflict Resolution Act as outlined in Chapter 164, Florida Statutes.
- 16. Attorney's Fees.** In the event that either party is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorney's fees and costs for trial, alternative dispute resolution, or appellate proceedings.
- 17. Controlling Law.** This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida with venue in Pasco County, Florida.

- 18. Binding Effect.** This Agreement shall inure to the benefit of and be binding upon the respective successors and permitted assigns of the parties.
- 19. No Waiver.** No waiver by any party of another party's breach of any term, covenant or condition contained in this Agreement shall be deemed to be a waiver of any subsequent breach of the same or any other term, covenant or condition of this Agreement.
- 20. No Third Party Beneficiaries.** This Agreement is solely for the benefit of the parties herein and no right or cause or action shall accrue upon or by reason hereof to or for the benefit of any third party not a party hereto. Nothing in this Agreement, expressed or implied, is intended to or shall be construed to confer upon any person or corporation other than the parties hereto any right, remedy or claim under or by reason of this Agreement or any provisions or conditions hereof, and all of the provision, representations, covenants and conditions herein contained shall inure to the sole benefit of and shall be binding upon the parties hereto and their respective representatives, successors and assigns.
- 21. Amendments.** This Agreement may only be amended by an instrument in writing which is executed by both parties.
- 22. Severability.** If any part of this Agreement is held by a court of competent jurisdiction to be invalid, illegal or unenforceable, such invalid, illegal or unenforceable part shall be deemed severable and the remaining parts of this Agreement shall continue in full force and effect provided that the rights and obligations of the parties are not materially prejudiced and the intentions of the parties can continue to be effected.
- 23. Entire Agreement.** This instrument constitutes the entire agreement between the parties and supersedes all previous discussions, understandings and agreements between the parties relating to the subject matter of this Agreement.

[signature page to follow]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

ATTEST:

**New River
Community Development District**

Assistant Secretary

Ross Halle
Chair of the Board of Supervisors

ATTEST:

**Avalon Park West
Community Development District**

Assistant Secretary

Name: _____
Chair of the Board of Supervisors

Tab 8

Brian E. Corley

Supervisor of Elections

Post Office Box 300

Dade City, FL 33526-0300



★★ **FREEDOM**
Requires Responsibility
VOTE PASCO

April 16, 2020

RECEIVED
APR 20 2020
BY:

Matthew Huber, District Manager
District Office
5844 Old Pasco Road Suite 100
Wesley Chapel FL 33544

Dear Mr. Huber:

Pursuant to your request, the following voter registration statistics are provided for their respective community development districts as of April 15, 2020.

• Asturia Community Development District	754
• Avalon Park West Community Development District	0
• Copperspring Community Development District	0
• Country Walk Community Development District	1,760
• Hidden Creek North Community Development District	0
• Lake Padgett Estates Independent Special District	2,074
• Meadow Pointe III Community Development District	3,247
• Mitchell Ranch Community Development District	0
• New River Community Development District	58
• Preserve at Wilderness Lake Community Development District	1,937
• Riverwood Estates Community Development District	0
• Wiregrass Community Development District	1,457
• Wiregrass II Community Development District	0

As always, please call me if you have any questions or need additional information.

Sincerely,

Tiffannie A. Alligood
Chief Administrative Officer

East Pasco Government Center
Dade City
(352) 521-4302

Central Pasco Professional Center
Land O' Lakes
(813) 929-2788

West Pasco Government Center
New Port Richey
(727) 847-8162

pascovotes.com